



ThorApps Online Services

No nonsense tools, apps and add-ons for SharePoint

List Sync Service Installation Guide

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Overview

Follow this guide to understand how to install the ThorApps List Sync Service to a SharePoint Online site collection.

If you are an experienced user and already have an App Catalog configured, you could complete this in about 5 minutes. If it's your first time, or you do not have an App Catalog configured, this will take longer.

In this guide you will add the List Sync Service .app files to the App Catalog

Prerequisites

To follow this guide, you will need the following items.

- An O365 tenant
- Access to Administer SharePoint Online in the O365 tenant
- An understanding of basic SharePoint terminology and navigation
- List Sync Service .app files (located in the download package)



Add the List Sync Service .app files to the App Catalog

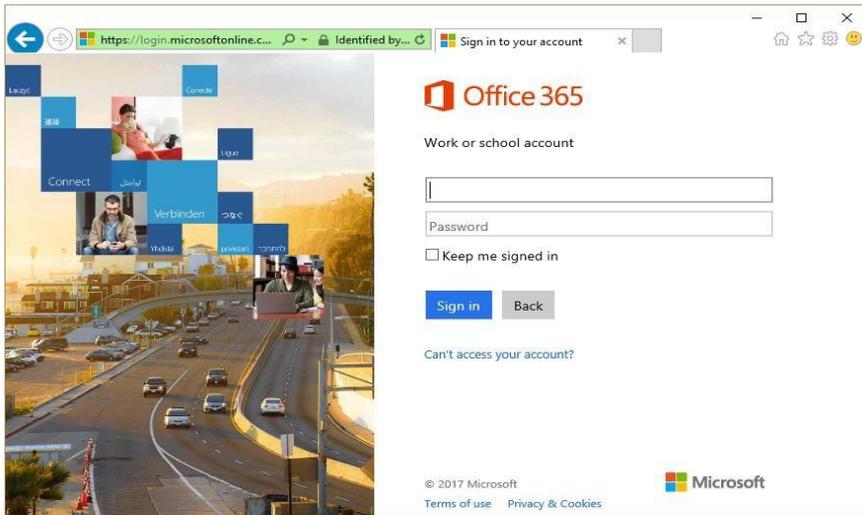
Open Internet Explorer.

Enter <https://portal.office.com/> into the address bar.

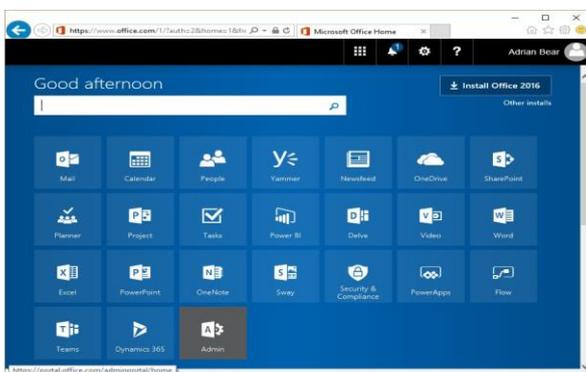
You'll be prompted to login with your O365 account.

Enter your username and password.

Click "Sign in".

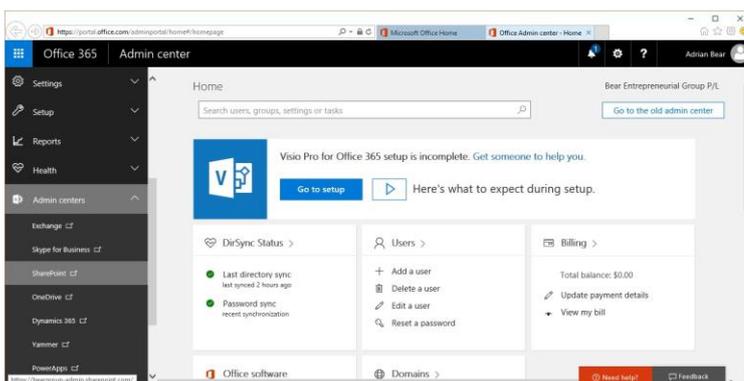


Locate and click the "Admin" tile.



In the left menu, scroll down to and click on "Admin centers".

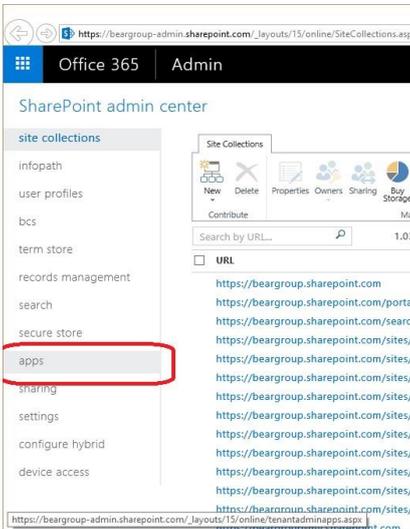
Click "SharePoint".





The "SharePoint admin center" will open in a new browser tab.

In the left menu, click "Apps".

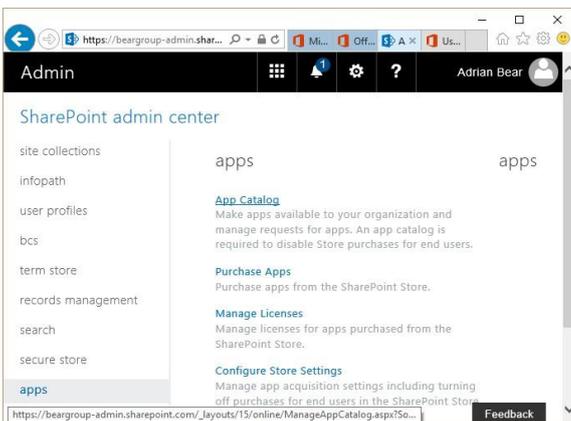


If you have not already configured an App Catalog, you should do so now on this page.

Follow step 1 in this Microsoft guide:

<https://support.office.com/en-us/article/Use-the-App-Catalog-to-makecustom-business-apps-available-for-your-SharePoint-Online-environment0b6ab336-8b83-423f-a06b-bcc52861cba0>

If you have already configured an "App Catalog", click "App Catalog".



Click "Apps for SharePoint"

Upload the "Thor.SPO.ListSynchService.app" file.





So, what's next?

Activation

Now that ThorApps List Sync Service has been added to the App Catalog, follow the activation and configuration guides. These guides can be found in the download package, and on the ThorApps web site (www.thorapps.com).

Purchasing

If you have completed the solution installation and configuration and have decided to purchase the solution, follow the purchasing guide included in the download package.

License Activation

If you already have a license for ThorApps List Sync Service and wish to activate it, follow the activation guide included in the download package.