



# ThorApps Online Services

No nonsense tools, apps and add-ons for SharePoint

## List Sync Service Activation Guide

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Version: 1.1



## Overview

Follow this guide to understand how to add the ThorApps List Sync Service to a SharePoint Online site collection. If you are an experienced user, you could complete the steps in less than 10 minutes. If it's your first time, maybe 30 minutes to an hour.

In this guide you will...

1. Create a Sandpit site collection
2. Add the List Sync Service Apps to the site collection

## Prerequisites

To follow this guide, you will need the following items:

- An O365 tenant
- Access to Administer SharePoint Online in the O365 tenant
- An understanding of basic SharePoint terminology and navigation



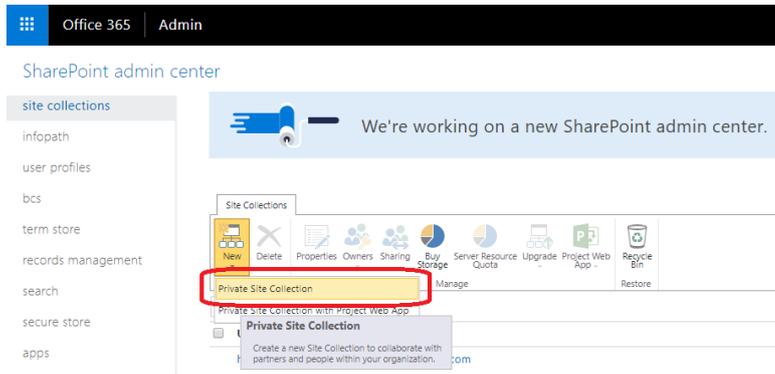
# Create a Site Collection

Using the steps described in the Installation Guide, navigate to the "SharePoint admin center".

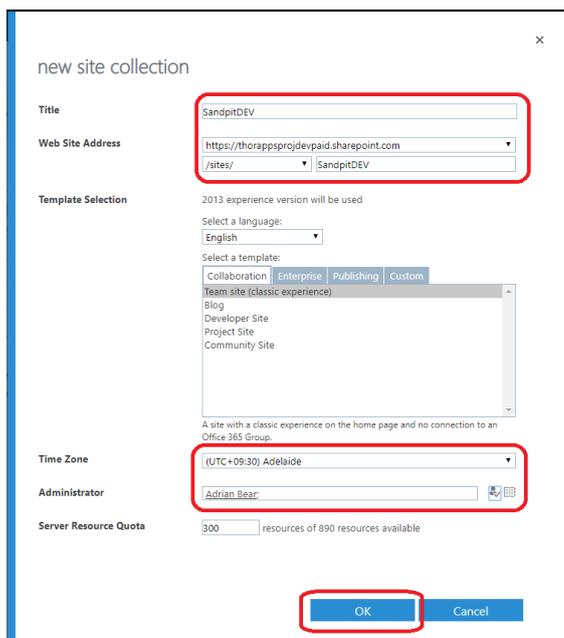
Click "site collections".

Click "New".

Click "Private Site Collection".

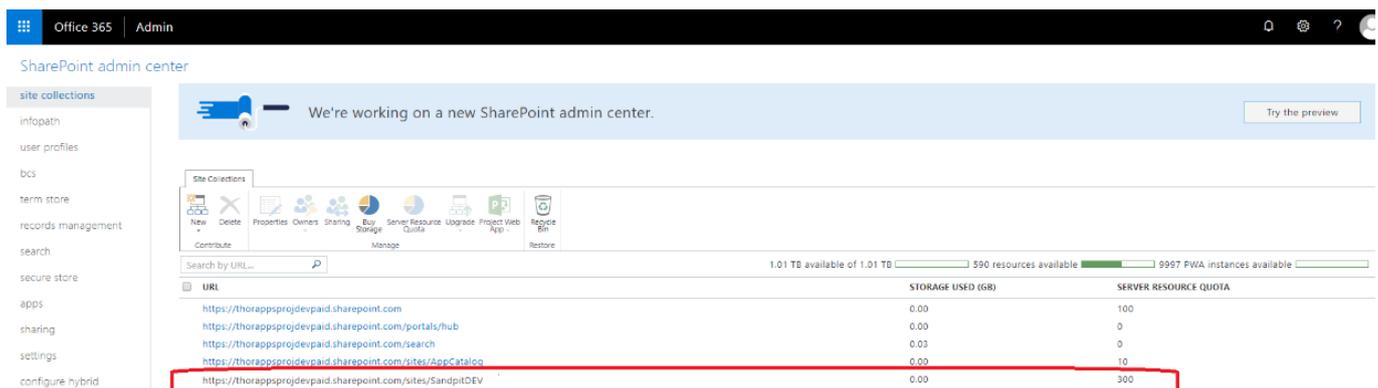


Create a new site collection called "SandpitDEV".



Click "OK".

Wait for SharePoint to complete the operation.

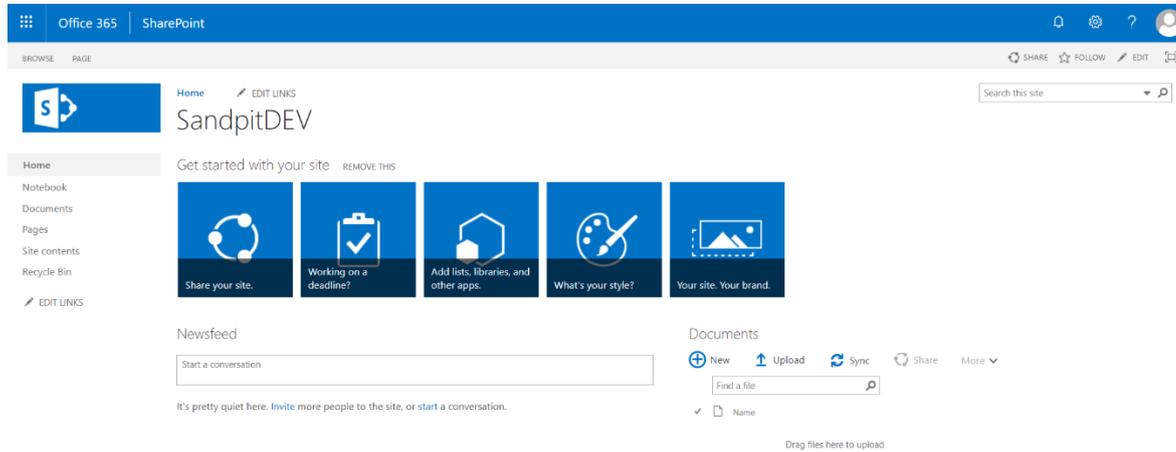




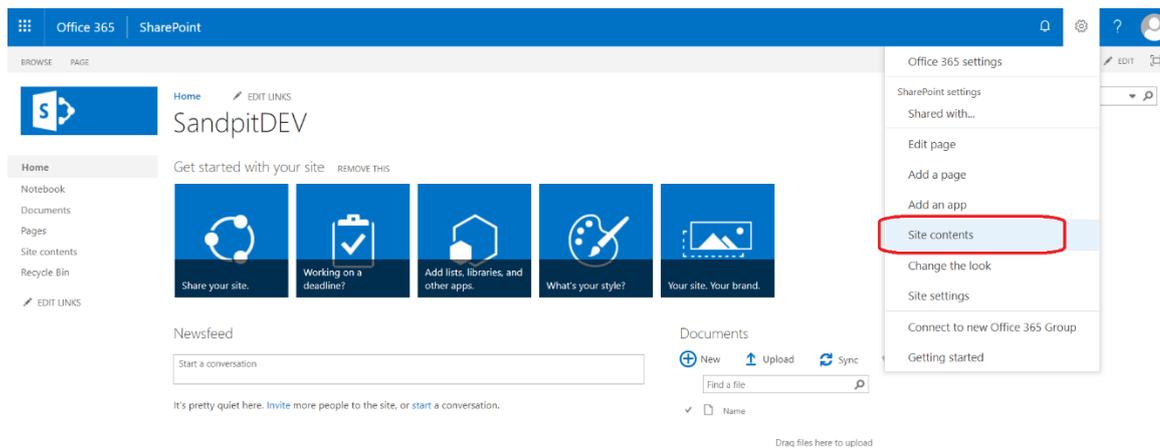
# Add the List Sync Service App to the Site Collection

Open a new browser tab.

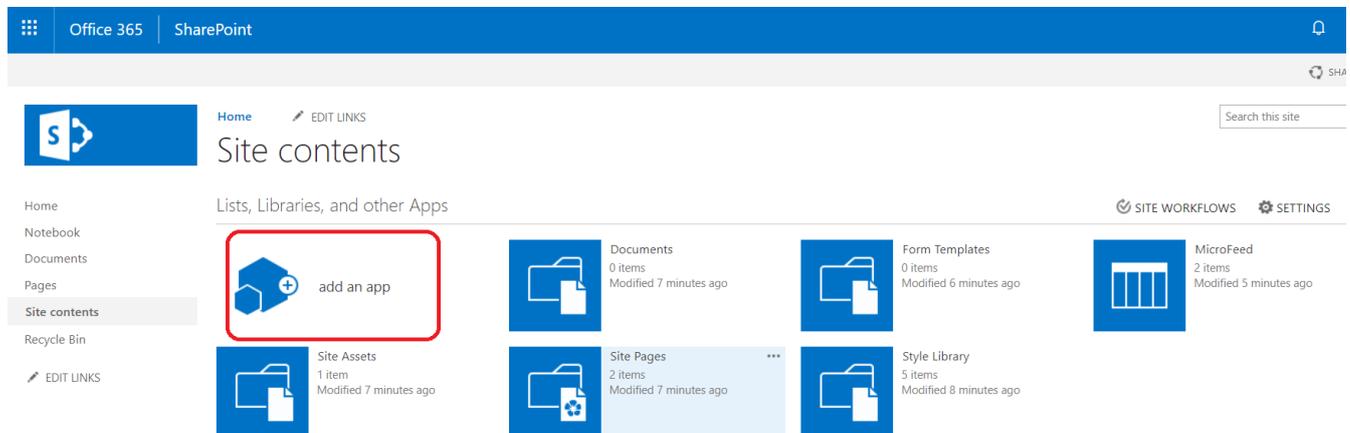
Enter the address of the newly created site collection (from the previous section). It should be a standard site with no branding.



Click on the Gear/Cog icon in the upper right corner.  
Click "Site contents".



Click "add an app".



Click "ThorApps - List Sync Service".



Office 365 | SharePoint

Home EDIT LINKS

# Site contents > Your Apps

Your Apps

Find an app

**Apps You Can Add**

- From Your Organization
- Manage Licenses
- Your Requests
- SharePoint Store

**Noteworthy**

- Document Library**  
Popular built-in app  
App Details
- Custom List**  
Popular built-in app  
App Details
- Tasks**  
Popular built-in app  
App Details
- Site Mailbox**  
Popular built-in app  
App Details

**Apps you can add**

Newest	Name
	<b>ThorApps - PWA Migrator</b> App Details
	<b>ThorApps - List Synchronizer</b> App Details
	<b>ThorApps - BI Service</b> App Details
	<b>Document Library</b> App Details

Select your local language.  
Click "Trust It".

Do you trust listsync.thorappsdev.com?

Let it have full control of this site collection.

Let it share its permissions with other users.

Let it access basic information about the users of this site.



listsync.thorappsdev.com

HIDE LANGUAGE OPTIONS

Select Installation Language

English (Australia)

Trust It Cancel

Wait for the apps to be installed by SharePoint Online.

Home EDIT LINKS

Site contents

Search this site

Home

Notebook

Documents

Pages

Site contents

Recycle Bin

EDIT LINKS

Lists, Libraries, and other Apps

- add an app
- Documents**  
0 items  
Modified 11 minutes ago
- Form Templates**  
0 items  
Modified 10 minutes ago
- MicroFeed**  
2 items  
Modified 9 minutes ago
- Site Assets**  
1 item  
Modified 11 minutes ago
- Site Pages**  
2 items  
Modified 11 minutes ago
- Style Library**  
5 items  
Modified 12 minutes ago
- ThorApps - List Synchronizer**  
new!  
We're adding your app, click here to cancel.

SITE WORKFLOWS SETTINGS RECYCLE BIN (0)

Once installed the "List Sync Service" logos will be visible on the app tiles.



Click the "List Sync Service" app tile to enter its setup wizard.

Home EDIT LINKS Search this site

Site contents

Home Notebook Documents Pages Site contents Recycle Bin EDIT LINKS

Lists, Libraries, and other Apps

SITE WORKFLOWS SETTINGS RECYCLE BIN (0)

add an app Documents 0 items Modified 11 minutes ago Form Templates 0 items Modified 10 minutes ago MicroFeed 2 items Modified 9 minutes ago

Site Assets 1 item Modified 11 minutes ago Site Pages 2 items Modified 11 minutes ago Style Library 5 items Modified 12 minutes ago ThorApps - List Sync Service new

Click "Next".

Back to Site ThorApps - List Sync

ThorApps - List Sync

Environment : Undefined Home Setup start

This wizard will guide you through configuring 'ThorApps - List Sync Service' on this site.

Next

Enter details for your environment name (we recommend calling this environment DEV as it can be re-used later).

Back to Site ThorApps - Project Sync

ThorApps - List Sync

Environment : Undefined Home

Environment selection

ThorApps Online Services cater for multiple environments. You can create (for example) Development, UAT and Production environment divisions and use change management procedures to promote configuration changes through the environments.

ThorApps App instances must be mapped to an Environment and different Apps within the same site collection must/will be mapped to the same Environment.

Environment Add new

Abbreviation (e.g. PROD)

Full Name (e.g. Production)

Preferred Data Centre Please select

Email Address

First Name

Last Name

Phone Number

Previous Next

Click "Next".



[Back to Site](#) ▶ ThorApps - List Sync



## ThorApps - List Sync

Environment : Undefined

[Home](#)

Setup finish

Clicking 'Finish' will create a back ground job to setup an environment as you have specified using this wizard.

[Previous](#)

[Finish](#)

Click "Finish" and wait for it to provision back-end components (an Azure SQL database).

[Back to Site](#) ▶ ThorApps - List Sync



## ThorApps - List Sync

Environment : Development

[Home](#)

We're working on it...

This page will refresh every minute or so. We're just setting a few things up...

This may take up to 10 minutes to complete.

Once it is provisioned, you will be presented with the following page:

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## ThorApps - List Sync

Environment : Development

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[Reporting Schemas](#)

[Lists To Reflect](#)

[Reflected Lists](#)

[Jobs](#)

[Timers](#)

[Field Types](#)

[Event Receivers](#)



## So what's next?

### Configuration

Now that you have installed and activated List Sync Service, you will want to follow the Configuration Guide included in the download package. This guide will show you how to configure List Sync Service.

### Purchasing

If you have completed the solution installation and configuration and have decided to purchase a license, follow the Purchasing Guide included in the download package.

### License Activation

If you already have a license for List Sync Service and wish to activate it, follow the License Activation Guide included in the download package.